

Key Job Description

Recreation Specialist

The Recreation Specialist plans and implements daily physical activities for the campers including sports, games and other non-competitive activities. This specialist leads daily all-camp exercises and assists the management team to develop a collection of games from which the counselor staff may select.

Key Qualifications:

- ? Previous experience in camp or related setting
- ? Teacher certification preferred
- ? Knowledge of Adaptive Physical Education, or Physical Therapy preferred

Key Responsibilities:

1. Plan appropriate activities for each group of campers based on age and individual needs.
2. Submit long range and weekly plans to Assistant Camp Manager for approval.
3. Implement daily activities for each camper group in cooperation with each counselor team.
4. Lead and monitor daily all-camp morning exercises.
5. Lead and monitor activities during nightly All Camp sessions.
6. Develop a collection of gross motor and fine motor activities for staff to reference.
7. Manage the care and up-keep of the location or locations designated for specific activities.
8. Maintain and care for supplies necessary to complete planned activities.
9. Model appropriate behavior for campers.
10. Work cooperatively with Counselor Teams and Management Team to ensure a positive camp experience for all campers and staff members.
11. Contribute to positive staff and camper morale.
12. Attend mandatory training sessions prior to the start of camp.
13. Report to Assistant Camp Manager.
14. Submit requests for materials to Assistant Manager.
15. Conduct weekly inventory of supplies and materials.
16. Complete any other duties assigned by the Management Team.