



Dear Applicant,

Thank you for your interest in a position at Camp Haccamo for the 2008 summer season. We are looking to hire an enthusiastic dedicated staff that will provide a safe and enjoyable camping experience for our campers. Our counselors are invaluable members of the Haccamo Summer Team. We will hire individuals who will recognize and embrace the wonderful qualities of our campers and help to make the 2008 summer season at Camp Haccamo the best one yet.

Camp Haccamo was created fifty years ago to provide a camping experience for individuals who might not have the opportunity to go to other traditional residential camps. We provide enriching summer fun activities as well as high quality care for children and young adults with developmental disabilities in the Monroe County Area. Counselor duties include supporting camper success in all traditional camp activities including Arts & Crafts, Music & Drama, Nature, Recreation, and Swimming. Fishing, boating, hiking, picnicking and dancing are also highlights of a camper's experience at Camp Haccamo. In addition, counselors provide assistance with campers' individual daily living needs throughout their weeklong stay with us. Once a counselor is hired to join our team, he or she will participate in a mandatory training just prior to the start of camp. Starting in July, counselors will be expected to report to camp on Monday mornings and to remain on-site until a thorough camp clean up has occurred the following Friday. Counselors are then free to enjoy their weekend off-site and will be expected to return to work the following Monday morning to prepare for the arrival of another group of energetic campers.

If you are looking to join a fantastic team of individuals and to create a memorable camping experience for groups of children and young adults, please complete the attached application and return it along with your resume, if available. Qualified applicants will be contacted to interview for one of our open positions.

Thank you again for your interest in joining our team!

Sincerely,

The Camp Haccamo Management Team

Dolly Kujawa and Amy Nellist

Please provide the following information:

Name: _____

Social Security Number _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Phone: (_____) _____ - _____

E-mail Address: _____

College Address: _____

City: _____ State: _____ Zip Code: _____

College Phone/ Cell Phone: (_____) _____ - _____

Name of High School: _____

Please circle year you have completed: 9th 10th 11th Graduated

Name of College/University: _____

Please circle year you have completed: 1st 2nd 3rd 4th AAS BA/BS

Major and Minor in College: _____

Other education or training: _____

Please list two references (**not relatives**).

These should be work references, if possible.

Former employees of Camp Haccamo cannot use any Camp Haccamo Employee as reference for employment for the 2008 season.

Note: References will be contacted for those offered employment.

Name of 1 st reference: _____ Relationship: _____
Home Address: _____
City: _____ State: _____ Zip Code: _____
Home Phone: (____) _____ - _____ Business Phone: (____) _____ - _____
Known for how long: _____
E-mail Address: _____

Name of 2 nd Reference: _____ Relationship: _____
Home Address: _____
City: _____ State: _____ Zip Code: _____
Home Phone: (____) _____ - _____ Business Phone: (____) _____ - _____
Known for how long? _____
E-mail Address: _____

Work Experience: Please list your work experience below, most recent employment first. Add additional sheets as necessary.

Name of Employer: _____
Address of Employer: _____
Position Title: _____ Dates Employed: _____
Supervisor's Name/Title: _____
Description of Duties, Tasks and Responsibilities:

Training Received: _____
Skills and Knowledge Gained: _____
Reason for Leaving: _____

Name of Employer: _____
Address of Employer: _____
Position Title: _____ Dates Employed: _____
Supervisor's Name/Title: _____
Description of Duties, Tasks and Responsibilities:

Training Received: _____
Skills and Knowledge Gained: _____
Reason for Leaving: _____

Name of Employer: _____
Address of Employer: _____
Position Title: _____ Dates Employed: _____
Supervisor's Name/Title: _____
Description of Duties, Tasks and Responsibilities:

Training Received: _____
Skills and Knowledge Gained: _____
Reason for Leaving: _____

Counselor positions require that you will be at least 18 years of age prior to your first day of work during this season. (Proof will be required upon employment.)

Do you certify that you meet that requirement?

Please circle as it applies: YES NO

Have you ever been convicted of a felony? _____ If so, please explain:

Please list certifications that you currently possess: (CPR, Fire Safety, SCIP, etc) _____

Please describe additional experience you have had, including any clubs or organizations you choose to mention with which you are active that will help us know you better (attach extra pages as necessary): _____

How did you hear about Camp Haccamo? _____

Why do you want to work at Camp Haccamo? What do you feel you can offer the camp? Please attach extra pages as necessary. _____

I certify that all the information I have provided is true and correct. I understand that any omissions or misrepresentations may subject me to disciplinary action up to and including termination. I further certify that I understand that background investigations including criminal records will be conducted for all applicants who are offered employment at Camp Haccamo and I agree to these conditions by my signature below.

Signature: _____ Date: _____

Please return this application to:

Camp Haccamo

125 Panorama Creek Drive

P.O. Box 25177

Rochester, NY 14625

If you have questions, please email dkujawa@camphaccamo.org