

Key Job Description

Arts and Crafts Specialist

The Arts and Crafts Specialist plans and implements daily creative hands-on activities for the campers. This specialist also helps create displays of camper art work throughout the camp facility.

Key Qualifications:

Previous experience in camp or related setting

Knowledge of Art Therapy or Occupational Therapy techniques preferred

Key Responsibilities:

1. Plan appropriate activities for each group of campers based on age and individual needs
2. Submit long range and weekly plans to Assistant Camp Manager for approval
3. Implement daily activities for each camper group in cooperation with each counselor team.
4. Lead and monitor activities during nightly All Camp sessions.
5. Manage the care and up-keep of the location or locations designated for specific activities
6. Maintain and care for supplies necessary to complete planned activities
7. Model appropriate behavior for campers
8. Work cooperatively with Counselor Teams and Management Team to ensure a positive camp experience for all campers and staff members
9. Contribute to positive staff and camper morale.
10. Attend mandatory training sessions prior to the start of camp.
11. Report to Assistant Camp Manager
12. Submit supply requests to Assistant Manager.
13. Perform weekly inventory of all supplies, both consumable and non-consumable.
14. Complete any other duties assigned by the Management Team.